

<datum>
<naam werkgever>

Termination of your <pension scheme/risk cover>

CONFIDENTIAL

<AANGETEKEND naam WG>

<tav>

<Straat> <huisnummer><toevoeging>

<Postcode> <Plaats> <Land>

Services

<naam IAM>

<email IAM>

Dear <aanhef>,

<Please note: the term 'risk cover' should only be used for COV, otherwise always use 'pension scheme'>

You have made arrangements with Zwitserleven for <a pension scheme/risk coverage> on behalf of your employees. This scheme is set to end on <datum>. The members insured by this <pension scheme/risk cover> do not owe any more contributions. This is why we will be ending our collaboration and cancelling our current agreement as of [date]. If you have an additional agreement with Zwitserleven that is not set to expire anytime soon, this agreement will remain unchanged.

Informing your employees

<indien pensioen>

You have made a commitment to provide a pension for your employees. Nothing will change in this regard once the agreement has been cancelled. You will receive more information shortly on how the termination of this pension scheme will affect your employees. It is important that you share this information with your employees.

<indien COV>

Is the risk coverage an employee benefit? In that case you need to inform your employees about the changes. Your adviser can help you with this.

New employees? <Please note: certain risk schemes (NP-ris, NOVP, COV) have a membership limit. So, think carefully about whether you want to include this paragraph>

Any new employees hired before <datum>, may be registered in the customary manner. You should also contact your adviser to see whether your Zwitserleven pension scheme can be renewed as of <datum>.

Solution for outgoing transfers of accrued benefits

Did you know that in the future you might have to pay extra for the transfer of accrued benefits occurs once the contract period has ended? Do you want to cover the risk of additional payments for your current pension scheme or for any of your previous Zwitserleven pension schemes? Please contact your Zwitserleven adviser or internal account manager before this contract period ends.

Any questions?

Or would you prefer to receive a proposal for a new agreement? Please contact your adviser. He is familiar with your personal situation and can offer you the best advice. This is why we will be sending him a copy of this letter. If you prefer, you can contact <naam IAM> on the following telephone number <tel IAM> or send them an email: <email IAM>. We thank you for your business.

Your sincerely,

Bart Remie
General Manager Operations & IT