

datum :  
onze referentie : <naam WG>  
uw referentie : Contract number <Kenmerk>  
betreft : Your [indien Risico=Nee]<pension scheme> [einde indien  
Risico=Nee] [indien Risico=Ja]<risk insurance> [einde indien  
Risico=Ja] ends on <datum>

**CONFIDENTIAL**

<AANGETEKEND Naam WG>  
<tav>  
<Straat> <huisnummer><toevoeging>  
<Postcode> <Plaats> <Land>

**Services**

Basisweg 10  
1043 AP Amsterdam

Postbus 5000  
1180 KA Amstelveen

www.zwitserven.nl

**<Naam IAM>**

Telefoon <tel IAM>

Fax

E-mail <e-mail IAM>

Dear <aanhef>,

You have entrusted the [indien Risico=Nee]<pension scheme> [einde indien Risico=Nee] [indien Risico=Ja]<risk insurance> [einde indien Risico=Ja] for your employees to Zwitserven. We are very happy that you are our customer. The agreement currently in force ends on <datum> and we will terminate it with effect from the same date. There are no more participants in this [indien Risico=Nee]<pension scheme> [einde indien Risico=Nee] [indien Risico=Ja]<risk insurance> [einde indien Risico=Ja] for which we are still receiving premiums. We can therefore not continue our partnership. Do you have another agreement with Zwitserven that has not yet ended? Then this will not change.

**Inform your employees**

[indien Risico=Nee]The pension scheme is an employee benefit. You should therefore discuss any changes with your employees and your works council, if you have one. Your adviser can help in this regard. [einde indien Risico=Nee]

[indien Risico=Ja]Is risk insurance part of the terms of employment? Then discuss the changes with your employees and your works council, if you have one. Your adviser can help in this regard. [einde indien Risico=Ja]

**New hires**

<let op bij risicoregelingen (NP-ris, NOVP, COV zijn er minimale deelnamegrenzen dus bedenk goed of je deze alinea opneemt>

Will there be any new employees before <datum>? Then report them in the way you are used to. And contact your pension adviser to discuss whether you can extend your pension scheme with Zwitserven as of <datum>.

**Solution for outgoing value transfers**

Are you switching pension providers after <datum>? If so, you may have to pay extra on outgoing value transfers for the pension scheme currently in place. Do you want to insure the risks of top-up payments in current or previous schemes with Zwitserven? If so, contact your adviser or your Internal Account Manager at Zwitserven before the end of the current contract period.

**Any questions?**

Or would you still like a proposal from Zwitserleven for a new agreement? Then please contact your adviser. They are familiar with your situation and can offer you the best advice. We will send them a copy of this letter for your convenience. Alternatively, you can contact <naam IAM> on <tel IAM> or send an e-mail to <email IAM>.

Many thanks for the pleasant collaboration.

With kind regards,  
Zwitserleven